

**Gate City Charter School for the Arts  
Board of Trustees**



**Minutes**

**Date:** March 18, 2014

**Time:** 8:00 pm

**Location:** Beck's Creative Arts Center, 491 Amherst St, Unit 25, Nashua NH

**Attendance:**

Karin Cevasco

Rebecca Frederickson

Mark Walsch

Kurt Stuke

Bill Spinelli

Bob Amrein

John Keicher

Lisa Ura Bollinger

**Absent:**

Dan Sinnott

Lisa Klein

**Quorum:**

Eight of ten members present (five required)

**I. Call to Order – 8:15 pm**

**II. Reading and Approval of Minutes – 8:17 PM**

The minutes from the previous meeting were read; a motion to accept the minutes was passed and filed.

**III. Public Comment – 8:17 PM**

One public attendee was present but no comments were offered.

**IV. Reports & Open Board Discussion**

**A. 8:20 Treasurer's Report –John Keicher**

A report was distributed to board members; budget remains in the black. A motion to accept the treasurer's report was passed and filed.

**B. 8:25 Update from Property Committee – Bob Amrein**

We have announced the location of the school. The architect's drawings have been completed. We will attend a public hearing with the City's Planning Department shortly.

**C. 8:40 Update on Enrollment Lottery and Update on Request to Accelerate Enrollment to open with Grades 5-6, in addition to K-4 – Karin Cevasco**

March 16<sup>th</sup> NH DOE meeting was moved to March 26<sup>th</sup>; we will present our request to accelerate our charter at the meeting.

The enrollment lottery was held yesterday. There were 227 interested students for 100 openings. We started at the 4<sup>th</sup> grade level and worked back towards kindergarten. Enrollment packets to those who were selected in the lottery were mailed today. Packets must be postmarked/returned by May 1<sup>st</sup> in order to reserve the awarded slot. The packets may also be returned to at the upcoming Friends meeting. The locations and times for our Friends meetings are posted on our website. A “wait-list” letter will be sent as soon as possible.

**D. 9:00 – Update on Teacher Recruitment – Lisa Klein, Kurt Stuke & Lisa Bollinger**

The classroom teaching positions, visual art instructor, music instructor, and curriculum development position have been posted. The response rate has been favorable. We will continue to collect resumes, review candidates, and hope to arrange a group type setting for the first round of interviews. A second stage for finalists would involve delivering a mock lesson to BOT members.

**V. Old Business**

**A. 9:14 - Update on School Director Interviews – Kurt Stuke**

We are currently holding the third round of director interviews. The final interview will take place next week (late March). We will make a decision and extend an offer in mid-April. We plan to involve the newly hired director in the faculty hiring process.

**B. 9:15 – Update on Afterschool Care Program - Mark Walsh**

Mark presented a brief study on a before and after school services as a structured fund-raising activity. Mark proposed a Kindergarten Before and After program. Staffing would involve teaching assistants. Typically additional licensing is not necessary if the program is offered onsite. A rate schedule was proposed that differentiated between paying in advance and for a “drop-in” rate. Assuming five students per school week enrolled in the program, an annual net profit of \$4320 was projected.

An outsourced model, e.g. using the YMCA, was also discussed as a service for students and families.

**VI. Suggestions for Next Meeting Agenda**

- A.** Discuss “upfit” plan for building (starting in August)
- B.** Logistics for group interviewing for faculty

**VII. Adjournment – 9:30**