Meeting Date: April 18, 2019

Time: 7:29 PM

Location: 7 Henry Clay Drive, Merrimack, NH moved to 6th grade classroom

Voting Board Members in Attendance:

Jack Balcom (Chairman)

Jenny Hitzeman (Vice Chair)

Danielle Charest (secretary)

Adam Fredrickson

Bill Spinelli

Sarah Thibeault

Felicia Doucette

Absent Board Members:

Non-Voting Members in Attendance:

Rebecca Fredrickson

Suzanne Wheeler

Betty Mulrey

Attending Public:

Eric Charest

Astrid Alvarado

Jack Cullen

Sonya Cullen

Cheri Gratton

Gene Kuczewski

Public Comments/Public Matters

Astrid was thankful to be invited to the DOE meeting on Thursday April 11th to attend the Charter Renewal.

Eric Charest spoke about the issues with the internet. The current Comcast service is hindering the ability of the teachers and students to get online with their devices. The Quote we were given will bring our service up

Cheri Gratton spoke about the teachers frustration with being unable to get everyone on the internet at the same time.

Jack asked for a Board to vote on Gene Kuczewski.

**7:33 MOTION** (Thibeault/Hitzeman) Motion to approve Gene Kuczewski to the Board of Trustees. Unimously accepted

Approval of Minutes from March

**7:37 MOTION** (Fredrickson/Hitzeman) Motion to accept the March minutes passed unanimously

Finance Committee Meeting

Bill handed out a copy of the finance committee meeting.  
**7:40 MOTION** (Hitzeman/Fredrickson) Motion to accept minutes of the Finance Committee dated January 17, 2019.  Unanimously approved

**Committee Reports**

Friends- Jenny Hitzeman

Friends raised about $1600 to go toward the Middle school Trills and Thrills field trip the middle school will be attending. Art work from the students was sold and many new parents were involved. Open mic night went well.

PTO discussion is being differed to new business

Curriculum Committee- Jack Balcom and Betty Mulrey

Betty spoke about the iReady testing and Mathspace.

-Title grants

-Field trips

-Kevin Skarupa

-Spring concert

-Trills and Thrills

Next meeting May 22 at 3pm

H/R Policy Committee-

No meeting was held

PR and Community Relations committee- Sarah Thibeault

-May 9 6-8pm we are invited to the Nashua Sculpture Symposium inaugural event.

-We are now on Merrimack Local Access at the moment it is featuring our next info session

-Volunteer recognition is being discussed and priced.

-The school newsletter will be combined with the PTO newsletter moving forward.

-press release on trash to cash will be going out

-Author Marty Kelly will be visiting the school the first week in May

-Marketing ideas for the upcoming year are being discussed

Grants Committee- Jack Balcom

Is being rescheduled for after vacation

Facilities Committee- Adam Fredrickson

-Adam met with the student council. They gave Adam a list of things that they thought needed to be addressed.

-A mirror is being installed in the corner by the Kindergarten corner to help with the traffic flow.

-Eric has been working on changing the locks in the computer lab and updating the computers in the lab

**7:56 Motion** (Spinelli/Hitzeman) Motion to accept the committee meeting reports was accepted unanimously.

**Old Business**

-Board Nominees

Rebecca introduced Jack Cullen. Jack is a parent of a child that has been in our school. He is also a lawyer with his own law firm and has a background in military and law enforcement. He has been a police officer for 23 years and also a school resource officer. He worked at the City Arts Magnet school in Lowell.

Jack would like him to be voted in at the May meeting.

**8:00 MOTION** (Fredrickson/Hitzeman) Motion to add Jack Cullen as a board nominee for the May meeting unanimously approved.

-Charter Renewal Update

Rebecca spoke about the Charter Renewal and the things that the administrators are working on.

-Strategic Planning Meeting

Rebecca spoke about the DOE’s suggestions in regards to our strategic plan. Jack offered to work on planning that

**New Business**

-Building policy for after hours

There was a discussion about how the building is being used after hours on weeknights and weekends. Rebecca asked Jack Cullen for his input on after hours use within the schools he has worked in. He spoke about how after hours use was at the discretion of the principal. Astrid spoke about the teachers need to be able get their planning done which is why they stay late. Cheri also spoke about needing the time to be in the school to plan.

Jack B deferred to Jack C to help make a policy for this. It will be added to the old business for the May meeting.

-Review Process For the BOT and Directors

This was brought up by the DOE and Rebecca printed some literature on Board review and Board self-review. Jack will be discussing this process in non-public.

-Committee Review

PTO will continue under the umbrella of PTAC since it still fits within the board description of the committee

**Directors Report**

Rebecca

-Our Art Teacher Beth Ashton was nominated as the boys and girls club outstanding teacher.

-Astrid Alvarado was nominated as Outstanding Employee by the Merrimack Rotary.

-trash to cash fundraiser

-$500 grant was given from Bar Harbor bank to sponsor our drama production. They came for a tour when they dropped off the check. They gave us another $450 to help purchase books for students from the book fair.

-Nashua Adult Education came in to talk about after care.

-We are at 171 for enrollment

-Info session May 23

-Security Grant extension was granted for another 18 months

-Safety committee meeting will look at homeland security recommendations

-Quarterly surveys in regards to communication will be going out

-Building was re-keyed

Suzanne

-Many IEP meetings are happening to plan for the new school year.

One of the Nashua Principals that came for an IEP meeting was impressed with our growth over the last 4 years.

-We are having difficulty finding staff. This is a problem across the area in schools and was featured in the Nashua Telegraph. We are looking for volunteers to fill in some of these holes

-Professional development days in August need to be used to train EA’s

-Astrid and Suzanne attended the 2019 Best Practices Conference on Student Behavior This gave them an insight on a social emotional program… Nurture, Healing, Love

Betty

There is a new community initiative to get people employed within the arts

**9:28 MOTION** (Fredrickson/Hitzeman) Motion to enter Non-Public session under RSA 91- A:3 II (c) Personnel matter. Motion passed unanimously

**10:22 MOTION** (Spinelli/Hitzeman ) Motion to Adjourn nonpublic unanimously accepted

**10:22 MOTION** (Spinelli/Hitzeman ) Motion to adjourn unanimously accepted

Next public meeting May 16, 2019 at 7pm

Meeting adjourned 10:24 pm