

**Gate City Charter School for the Arts
Board of Trustees**



Minutes

Date: September 16, 2014

Time: 6:45 pm

Location: 7 Henry Clay Drive Merrimack, NH 03054

Attendance:

Karin Cevalasco

Rebecca Frederickson

Kurt Stuke

John Keicher

Bob Amrein

Bill Spinelli

Dan Sinnott

Lisa Ura-Bollinger

Lisa Klein

Mark Walsh

Tammy Conroy

Bill Anderson

Absent:

N/A

Quorum:

Ten of ten members present (five required)

I. Public Meeting Call to Order – 6:45 pm

II. Reading and Approval of Minutes – 6:45 pm

Minutes from the previous meeting were read; a motion to accept the minutes was passed and filed.

III. Public Comment – 6:50 pm

No public comments were offered.

IV. Presentations – 6:55 pm

College and Career Readiness – Dan Sinnott

It was asked at the last meeting how competency, standard-based report cards fared in meeting college admissions. Board Member Dan Sinnott prepared a report reviewing the relationship between competency/standard-based approaches and the college application process.

At this time, competency/standard-based report cards should not prove to be a barrier to college admission. In addition, according to current research conducted

by Gallup, competency/standard-based approaches may result in increasing the readiness of graduates for the realities of the workforce.

V. Reports & Open Board Discussion

A. 7:22 Treasurer's Report – John Keicher

Gate City Charter School for the Arts remains “in the black” financially. The first quarterly installment of state revenue stemming from enrollment was received. The complete charter of accounts has now been entered into Quickbooks; the 2015 FY budget has been created. A motion to accept the treasurer's report was passed and filed.

B. 7:30 Director's Report - Bill Anderson

Completed projects:

- The school's opening was quite positive
- Professional Development has been delivered regarding lesson plan construction
- The Student Roster has been entered in the school's system
- The infrastructure for internal assessment in Mathematics, English, and Reading should go-live prior to the end of September
- The pick-up and drop off routine has been improved
- Enrollment remains constant (and full) at 140

Ongoing projects:

- Report Card Development
- Evaluation Framework
- Development of Walk-Through Instruments
- IEP conversations with the school district

Developments:

- The YMCA afterschool program has been launched
- The Pizza Wednesday Program has been very successful
- A motion to establish a Director's Fund as a non-budgeted item was passed and filed.
- The school will participate in Pinwheels for Peace Project in September on Monday the 22nd
- The Facility Readiness Policy was introduced and reviewed. The increased risk and liability of distributing master external keys was noted. In addition, it was observed that the File Room, the Director's Office and the administrative office should be re-keyed. A quote for an employee's entrance with a card-swipe system will be sought.

C. 7:45 Update from *Friends of Gate City Charter School for the Arts* – Rebecca Fredrickson

The minutes from the most recent meeting (which was well-attended) are available on the website. The Friends group meets on the second Thursday of each month.

We are on schedule to start our VISTA volunteer mid-November.

VI. Old Business

A. 8:00 – Vote to accept Employee Handbook

A motion to accept the employee's handbook was passed and filed. A motion that the Director offer a report in December and June concerning the necessary amendments to the handbook was passed and filed.

B. 8:15– Web Site Hosting and Communication Plan – Kurt Stuke, Mark Walsh

The rollout of teacher blogs (through WordPress) is targeted for January.

C. 8:30 --Building Committee – Bill Spinelli

The Building Fund Committee has a mission to develop the capital means in order to purchase a permanent location in the future. The Committee is currently seeking nominations.

VII. New Business

A. 8:45 – 11th Seat on the Board of Trustees, Parent Representative – discussion on how to fill this seat

The 11th seat, a one year term, needs to be filled per our charter. An application will be distributed; interviews will be conducted, and the Board will vote on the candidate.

VIII. Non-Public Business

A. 9:24 -- Personnel matter

IX. Suggestions for Next Meeting Agenda

- A. Vote on the Parent Representative
- B. Review of Website

X. Adjournment – 9:30