

Gate City Charter School for the Arts

Board of Trustees Meeting

Meeting Minutes

Meeting Date: November 28, 2017

"The mission of the GCCSA is to use an arts integrated curriculum ... to produce graduates who excel in both academics and the arts and have the knowledge, creativity and inquisitive nature that foster a life-long love of learning"

Meeting Date: November 28, 2017

Time: 6:45 PM

Location: 7 Henry Clay Drive, Merrimack, NH

6:49 PM: Meeting Called to Order

Voting Board Members in Attendance:

Bill Spinelli

Jenny Hitzeman

Adam Fredrickson

Jack Balcom

Non-Voting Board Members in Attendance:

Rich Boardman (School Director)

Sandra Smith (Assistant Director)

Absent Board Members:

Eric Druart

Peter Bonaccorsi

Attending Public:

Rebecca Fredrickson

Chloe Fredrickson

Eric Charest

Public Comments

None

Approval of Minutes

Bill asked to clarify that the edit to the September minutes needed to reflect the budget not the number of students enrolled

MOTION (Spinelli/Hitzeman): Motion to approve minutes of the October 24, 2017 with edits.
Motion passed unanimously.

Financial Committee Report- Bill Spinelli

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Title I & Title II were reviewed. As of today, both were funded. Next finance meeting December 14 at 9am. Budget was reviewed, Gate City's finances are in good condition.

7:20pm MOTION (Hitzeman/Boardman): Motion to approve the financials as presented. Motion passed unanimously.

PTAC Committee- Jennifer Hitzeman

Fall festival was a huge success, our 5k was a hit with a profit of roughly \$1600 and a new committee is being formed for next years. Scholastic Book Fair was successful and brought in about \$2500. Margarita's night made us a profit of about \$350. PTAC is working on enlisting lunch volunteers. The first middle school dance is on Friday 12/1 and is ugly sweater theme. The vendor fair is coming up on December 7th from 3-7 and there seems to be a lot of interest. The fair will include multiple vendors, a secret Santa shop, crafts and a raffle. Next meeting is December 21st at 1:30 and there will be a party and yankee swap.

Curriculum Committee

AIMs web has been implemented and the benchmark results show the needs to have title I support. Progress monitoring has been set up to access needs in math and reading.

HR and Policy Committee

The meeting was on November 28. There were 28 policies reviewed.

PR and Marketing Committee

Next year we would like to participate in the Nashua Holiday Stroll and the Merrimack Holiday Parade. Possible open house in January.

Grants Coordination Committee

Meeting was November 7th. The committee is looking into trusts within Merrimack. Marsha and Rich have been discussing RAISECRAZE.COM which uses acts of kindness as a basis for pledges. This is a fundraiser that is being considered for the spring.

Facilities Committee- Adam Fredrickson

There is a need to expand the cubicles in the spring to expand the 5th-8th grade classrooms. There is a closet rearrange that needs to be done to purge the closets and clear out space for outside providers. A sign-up sheet is being put up in the staff lounge for small projects.

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Board recruitment was discussed with some possible leads

Director's Report

Sandra Smith attended the conference on the assessments to figure out a testing window for science testing grades 5, 8, it is no longer called smarter balance its now the New Hampshire State Assessment.

Easter Seals volunteer have been coming to the school twice a week for an hour and a half
Parent teacher conferences don't have percentage on how many attended. Report cards have been handed out.

New Business

Teacher appraisal process was discussed. There is a mini-assessment process that is being implemented

Possible Volunteer requirement in the fall for 18-19

Possible board retreat to go over strategic planning

8:18 PM

MOTION: (Hitzeman/Spinelli) Motion to accept committee reports. Motion passed unanimously.

Next meeting December 19, 2017 6:45pm

8:25 MOTION: (Fredrickson/Spinelli): Motion to end meeting. Motion passed unanimously.

Meeting adjourned at 8:25 PM.