

**Gate City Charter School for the Arts
Board of Trustees**



Minutes

Date: October 21, 2014

Time: 6:45 pm

Location: 7 Henry Clay Drive Merrimack, NH 03054

Attendance:

Karin Cevasco

John Keicher

Bob Amrein

Bill Spinelli

Dan Sinnott (via video conferencing from hotel room in Pittsburgh, PA)

Lisa Klein (recording minutes in absence of Secretary)

Tammy Conroy

Bill Anderson

Absent:

Rebecca Frederickson

Kurt Stuke

Lisa Ura-Bollinger

Mark Walsh

Quorum:

Five of ten members present (five required)

- I. **Public Meeting Call to Order** – 6:45 pm
- II. **Motion to enter into Non-Public Session: 11th Seat on the Board of Trustees, Parent Representative** –6:45-7:25
 - A. Interviews with candidates for Parent Representative seat
 - B. Vote to approve one person to the seat a motion was made and passed unanimously
- III. **Reading and Approval of Minutes** – 7:25 pm
Minutes from the previous meeting were read; a motion to accept the minutes was passed and filed.
- IV. **Public Comment** – 7:30 pm
No public comments were offered.
- V. **Reports & Open Board Discussion**
 - A. **7:30 Treasurer's Report** – John Keicher
Gate City Charter School for the Arts remains "in the black" financially. A

motion to accept the treasurer's report was passed and filed.

B. 7:30 Director's Report - Bill Anderson

Enrollment update:

- Enrollment is down to 138 (140 open spots); Tammy is in the process of calling families in order to fill the vacant spots

Ongoing projects:

- Report Card Development
- Evaluation Framework
- Development of Walk-Through Instruments
- IEP conversations with the school district

C. 8:00 Update from *Friends of Gate City Charter School for the Arts* – Rebecca Fredrickson via Karin Cevasco

The minutes from the most recent meeting (which was well-attended) are available on the website. The Friends group meets on the second Thursday of each month.

We are on schedule to start our VISTA volunteer mid-November. The Paint Your Way 5K is scheduled for November 8. Volunteers are still needed.

VI. Old Business

A. 8:15 – After Care Program

Currently the After Care program is serving 2 families on a daily basis. There are some logistical issues around staffing and maintaining the program. At this time, it is not costing the school any money to operate the program, but it is not making any money for the school either. Mr. Anderson will look into some staffing alternatives and report back to the Board.

VII. New Business

VIII. Suggestions for Next Meeting Agenda

- A. Communication Plan: effectively communicating with parents/Board/community across all levels of operations
- B. Strategic Fundraising Plan
- C. Employee Leave/Absence Policy
- D. Building Committee Update

IX. Adjournment – 9:30