

## Friends Meeting Minutes

**Date:** September 10, 2015  
**Time:** 6:45 PM  
**Location:** Gate City Cafeteria  
**Present:** Debbie Christianson (*Chairperson*), Charisa Martin (*BOT*), Bill Spinelli (*BOT*), Amy Savoie (*Teacher Rep*), Karin Cevasco (*School Director*), Sarah Hall (*secretary*), Heather Tyler, Danielle Preston, Jenn Piper, Holly Moburi

- I. **Future meetings** will be the second Thursday of the Month  
Next month we are trying a **NEW TIME** during the day. While we realize this is a challenge for daytime working parents, there is always a friends update at the board meetings which take place in the evenings and minutes are public on our school website.
  - i. **October 15<sup>th</sup> at 1:30 PM** in the school kindergarten room  
Please use the front door and sign in
- II. **Board Updates (All board minutes located on school web site)**
  - a. Just a reminder that board meetings are open to the public and they take place the third Tuesday of the month at 6:45
  - b. Update came from Bill Spinelli  
Bill emphasized the importance of the friends group to our community and looks forward to meeting more families from the school.
    - i. Bill also helped explain that the Friends group will be structured differently this year. The friend's group primary function is community building and organizing volunteers. They will have their own budget and be responsible for distributing all funds that they raise.
    - ii. The board will be presenting a fall auction and a spring gala as their large events
- III. **Teacher Update**
  - a. Mrs. Savoie has graciously volunteered to be our teacher rep this year and will serve as our liaison from the parents to the teachers.
  - b. There will be no MAP testing this year as the administration felt it did not align well with our mission or curriculum. We will continue to do Smarter Balanced testing as per state requirements in April.
- IV. **Volunteer Coordinator** *Debbie Christianson*
  - a. All volunteers need to read and fill out a new volunteer assurance form for the 2015-16 school year
  - b. Please track all hours including time spent in building, helping out at home, shopping for classroom supplies, friend/board meetings etc. We would like to apply for grants that require documented volunteer hours.
  - c. Will be using Volunteer Spot as primary source for volunteer opportunities. Please sign up at <http://vols.pt/wctXj5>
  - d. Lunch and recess are structured very differently this year. There will be a staff member in charge at all times, but we still need additional assistance in the lunchroom. Please sign up today!
- V. **Future events**
  - a. **5K Sarah Hall**
    - i. The 5K will be November 8<sup>th</sup> in Mine Falls Park at 10AM

- ii. Online registration is open!  
<https://g2racereg.webconnex.com/PaintYourWay5K2015>
    - iii. We will have our next committee meeting Wednesday Sept. 23<sup>rd</sup> at 9AM in the Riverwalk Café in downtown Nashua. All welcome!
  - b. **Restaurant nights** Looking for someone to coordinate a few of these for this year.
    - i. Restaurant suggestions were: Margarita's, Shorty's, the 99 etc.
    - ii. May try and coordinate one with the winter concert close to the concert location which is TBD
  - c. **Scholastic Book Fair** *Heather Tyler*
    - i. Need to pick a date, probably around March to coincide with the Arts integration night
- VI. Past Events**
- a. **Welcome Back Ice Cream Social** *Betsy Moore*
    - i. This was a very successful, free event funded by our friends group. The total cost was \$263
- VII. Box Tops** *Holly Moburi, Nadia Doty*
- a. Paperwork will be going home soon
- VIII. Playground Committee**
- a. The committee has created a beautiful play area for the children, and now we need to save more money for additional structures they wish to add. Need to get a budget for proposed additions from Merideth.
    - i. Deck approx. cost \$6500
  - b. Need volunteers to help out with installation of two more fence panels behind basketball nets.
- IX. Misc.**
- a. Would like to ask Jenn Blanchette if she is willing to create a school phone book again.
  - b. Holly Moburi will update and maintain bulletin Board in Lobby. She will let Tammy know ahead of time when she will be in. Would like board changed seasonally.
  - c. **Pickup Patrol:** Karin is requesting that the friends group budget to fund Pickup Patrol next year if it is successful this year (\$1.99/student). Pickup Patrol is a web site program that allows parents dictate who is picking up there child each day or if they are participating in an afterschool program. More details on this will be presented at Curriculum night.
  - d. Debbie and Sarah are having a meeting to put together a friends budget for the year. Please e-mail Debbie if you have any suggestions for this years budget. It will be reviewed at the next meeting.
- X. Meeting adjourned 8:05PM**

### **Schedule of Events (2015-2016)**

August 27 – Back to school Ice Cream Social  
 September 17 – Open House  
 October – Breath NH coupon Books (Jenn Piper)  
 October 30 – Fall Festival 1:30 (School Staff)  
 November 8 – Paint Your Way 5K (Sarah Hall)  
 November & December - Script gift card sales (Debbie Christionson)  
 December – School Spirit wear sales (Sarah Hall)  
 December 10 – Winter Concert!  
 January – Little Caesars Pizza sales (Liz Kolb)  
 February – Snow Ball Dance! \$ *cover event* (Lisa Laramie, Jenn Blanchette, Betsy Moore??)  
 March – Scholastic Book Fair (Heather Tyler)

April – Square 1 Art sales (Liz Kolb)  
May 19 – Spring Concert (school staff)  
June – School Field Day!! (TBD)

Ongoing fundraising:

Box Tops for Education (HollyMoburi)  
Grant Writing, Amazon Smile, Target Red Card (Not yet Registered)

Other ideas

Art and Pizza night, Pumpkin Carving, Trivia Night, Mosaic Paint Night